

# Harrogate Round Table Charitable Trust Fund



Harrogate Round Table organises a number of fundraising events in the local area and raises thousands of pounds every year. This money is distributed to charities and other good causes via the Harrogate Round Table Charitable Trust Fund (registered charity number 1051527.)

The following notes provide answers to the most frequently asked questions:

## What types of causes do you support?

We welcome applications from charitable organisations and good causes. Preference is given to the following types of applications.

- Locally based in Harrogate or surrounding area
- Children's
- Community
- Disabled
- Hospices
- Homeless
- Medical Research
- Mental Health
- Elderly

## What kinds of support do you provide?

Generally, the main type of support is to make a monetary donation in the form of a grant. We may also be able to provide volunteers to help with projects/events; help raise awareness of your good cause at one of our events or co-ordinate a charitable gesture such as providing hampers at Christmas.

## How do we apply?

To apply simply complete the attached form and return to the address overleaf. Please provide as much information as possible.

## When are applications considered?

We consider applications four times each year, normally in May, July, Oct and Feb. However, these dates may change. Applications will be acknowledged on receipt and held until the next formal meeting.

## How I know if I've been successful?

We will advise you by letter or email if your request has been successful. We will advise you if your application has been approved and if so, to what value. Please note that due to limited funds we may approve your application but for a lower amount. There is no guarantee that your request will be approved so it is important that you do not commit to any expenditure that would be contingent on this application without receiving written confirmation that your application has been approved.

## Can we discuss our application?

It may be possible to have a conversation with a member of Harrogate Round Table prior to consideration of your request. In some circumstances we may invite you to attend a group meeting to tell us about your good cause. Please make a note on your application form if you would like to be considered for this.

# Charitable Donation Request Form



To request support or a donation from the Harrogate Round Table Charitable Trust Fund please complete and return the form below. Please read the notes overleaf prior to completing this form and provide as much detail as possible to support your application.

ABOUT YOU	
Name of Charity / Organisation	
Contact Name	
Address	
Phone No	
Email Address	
Website address	
Status:	<input type="checkbox"/> Individual <input type="checkbox"/> Club <input type="checkbox"/> Charity (Reg No: _____)
Date Established:	

YOUR GOALS & OBJECTIVES
Please provide a brief overview of your organisations main objectives.

CAN YOU PROVIDE VOLUNTEERS?
The more volunteers we have at events, the more money we raise. If you can provide volunteers please include details along with approx. numbers.

YOUR DONATION REQUEST	
How much money are you requesting?	£
What will the money be used for?	
What's your fundraising target?	£
How much have you raised to date?	£
Dates for this fundraising activity?	Date Started: _____ Target Completion Date: _____
Are there any other ways we can support your charity other than by making a donation?	
If approved, what difference would our donation make?	

I confirm that the details provided above are accurate and correct. I understand that there is no guarantee that funding will be provided and that Harrogate Round Table Charitable Trust Fund will not be liable for any expenditure unless they have confirmed that this request has been approved. I agree to advise Harrogate Round Table Charitable Trust Fund should any details contained within this application change at any time.	
Signature	Date

Please return : [rob.swales@mac.com](mailto:rob.swales@mac.com) or Rob Swales, 121 Leeds Road, Harrogate, HG2 8EZ